

**Guidelines for Online Tests at [www.ushadeep.com](http://www.ushadeep.com)**

**Important:** Test functions like Main-Exam and can be accessed for **10 times** till Final Submission of Test or completion of Time-Limit. Questions/Answers can be viewed multiple times up to **60 days** from the date of final submission of Tests.

**Step 1** ⇒ Go to → [www.ushadeep.com](http://www.ushadeep.com)

**Step 2** ⇒ Log-in at Member Log-in Window by your User Name/ID & Password.

A new window will open & this will be your own Dashboard (Home-Page) for On-line Tests and other activities. Here you can also change your Password from My Profile link.

**Step 3** ⇒ Click at "OPEN TEST" button to open your Test-window.

Start the test after clicking "Next" button & the "I am ready to begin" button after accepting T & C Check-Box.

- Read the instructions carefully.
- This Test has been designed for Self-Study and Self-Assessment purpose. Questions and their Answers (with explanation) are just one CLICK away. After start test, Question shall be displayed, if you want to see its answer CLICK "Answer" in Question-Drop-Down at Menu-Bar on your Test-Page.
- When you CLICK "Answer", the same question will re-open with correct answers in **RED** color font.
- For a better preparation: First solve the question by yourself then check the answers. Note down your incorrect answers and clear your confusion with the help of Explanation and Study-Book. Sufficient time has been given so that, repeat the process till you do not acquire complete knowledge of subject.
- Test details & Time limit for the examination is shown left side of the window.
- A digital clock is also there which will start immediately after clicking "START TEST" & will display remaining time for the Test. Test will automatically close after time limit. After finishing the test, you may click "FINAL SUBMISSION" button to end test and view the result at your Dashboard.(Step 2)
- In Right, each question is displayed by a separate colored button and the button will change its color when the question no. will be attempted by you. In last it will display attempted & un-attempted questions.
- Click "FINAL SUBMISSION" button only when you have completed the Test & want to view result. In between the Test you may close it by right-top corner cross button (X) and may again login at your convenience. Due to any reason like electric or connectivity failure, if Test is interrupted, you may again log-in.
- Test will remain open from the date of activation, until you click the 'SUBMIT' button or end of time limit.
- Test can be attempted one time but Questions & Answers can be viewed multiple times till 60 days from date of Submission of Test.

**Step 4 (To view Question Paper)**⇒ After final submission 'TAKE TEST' button will convert to 'View Result'. Click the "View Result" button of the Test you have attempted and see your Score, Test-Analysis (Answer Key + your opted answers) and Question Paper with Drop-down button for Questions and Answers.